

LIST OF REQUIRED DOCUMENTS

- Land register extract (current)
- Floor plans
- Building permit
- Building description
- Valid energy certificate
- Sections/Views
- Site plan (current/max. 6 months old)
- Excerpt from the building encumbrance register
- Extract from the register of contaminated sites
- Living space calculation
- Cubature (calculation of the enclosed space)
- Building insurance certificate (policy)
- Statement of operating costs (form enclosed)
- Modernization statement (form enclosed)
- Tax ID and account details
(necessary for the notary/purchase contract)
- In case of ground lease: Ground lease!
- Declaration of division (in case of ideal division of the land plot)
- Cancellation documents (land charges, mortgage debts, pension debts)
- Only for land charge by letter: land charge certificate!
Attention! To enable timely payment of the purchase price, the land charge certificate must be submitted. If you need assistance here, please inform us.

STATEMENT OF OPERATING COSTS

Cost (approx./rounded):	monthly	¼ yearly	annual
Property tax			
Residential building insurance			
Street cleaning			
Waste fees			
Gas / Oil			
Water / Waste water			
Heating maintenance			
Power			

List of your modernization measures

Successful or planned modernization and renovation measures:

Measures	Time	Total cost
Sum:		

Place, Date : _____

 Unterschrift Owner